

Closing Day Reminders

The Seller

- Bring your check/wiring information in order to receive your proceeds
- Bring a valid, unexpired government issued form of identification to closing, such as a driver's license or passport
- Cancel/transfer utilities, homeowner's insurance & flood insurance upon funding

The Buyer

- Verify Buyer(s) closing funds amount and bring to title or escrow company closing your transaction
 - Prior to wiring any funds, you should contact the intended recipient via a verified telephone number and confirm that the wiring information is accurate. Do not rely on telephone numbers or Web site addresses provided within an unverified e-mail
- Bring a valid, unexpired government issued form of identification to closing, such as a driver's license or passport
- Set up/transfer utilities, homeowner's insurance & flood insurance
- Complete your county tax forms
- Mailing address change
- Homestead exemption form



You are also reminded to exchange:

- *House keys*
- *Garage door openers*
- *Alarm and gate codes*
- *Mail box keys*
- *Owner's manuals*
- *Trash pick-up dates*
- *HOA/neighbor information*

Melrose Title Company

www.melrosetitleco.com

Knoxville

(865) 694-1400

151 Major Reynolds Pl Suite 102 Knoxville TN 37919

Harriman

(865) 590-6360

715 Walden Ave, Harriman, TN 37748